

MVCAP Core and Additional activities

The purpose of this document is to outline the core activities of MVCAP which are supported by funding from Wiltshire Council. Additional activities will require specific funding requests.

Core activities

MVCAP Administration

- Maintain a partnership steering group with regular meetings
- Maintain thematic sub-groups as necessary with regular meetings
- Partnership administration
- Partnership planning and budgeting

Develop the partnership's role and profile

- Organise events and consultations
- Attend community events
- Provide representatives on consultative groups

Support community organisations and build partnerships

- Community group incubator (helping new groups form and become established including limited financial support (start-up funding), plus banking, communications and administration support)
- Support networking between community organisations
- Provide support to community groups (website design, find volunteers, advise)
- Promote volunteering
- Assist groups with fundraising
- Assist groups with services (e.g. use of MVCAP phone number as contact point)

Work in partnership with the Area Board

- Assisting area board (e.g. Joint events)
- Raising community issues with Area Board

- Feedback of community views to Area Board
- Promotion of work of Area Board
- Champion local issues
- Supporting Area Board initiatives (e.g. MVCAP providing bank service support for recipients of Area Board Small Grants)

Communications

- Develop a contacts database to facilitate distribution of community information
- Develop communications channels and help community groups get their message out (Facebook, websites, newsletters)
- Try to develop links to hard to reach groups
- Maintain partnership website
- Partnership telephone number

Work in partnership with local councils

- Build links to local councils by providing practical support
- Support parishes to take advantage of areas of mutual interest

Develop community plan through consultations

- Collection and analysis of data
- Consultation across community
- Preparation of Community Plan